

Academic Progress regulations

1.0 GRADE POINTS

1.1 The following convention shall be used for converting letter grades to numerical values for the calculation of a students, including the cumulative grade point average, semester/trimester grade point average and annual grade point average:

A+	4.5
A	4.0
B+	3.5
B	3.0
C+	2.5
C	2.0
R	1.5
D	1.0
E	0
EX	0

1.2 The following final grades shall not be included in the calculation of a GPA:

- (a) an Aegrotat pass
- (b) a Compassionate pass
- (c) a credit transfer
- (d) the grades SE, Fail, NC, NV, Pas, S and U
- (e) a grade for EL001.

2.0 GRADE POINT AVERAGE

2.1 The GPA shall be the sum of all grade points achieved, divided by the number of courses attempted within a Senate-approved programme. Where a student repeats a course, only the highest grade achieved for that course shall be included in the calculation of the GPA.

2.2 For those returning from academic suspension, the consideration of academic progress shall be the sum of all grade points achieved since resumption.

3.0 SEMESTER GRADE POINT AVERAGE

3.1 The semester/trimester grade point average (SGPA or TGPA) shall be the sum of all grade points achieved in a particular semester/trimester divided by the number of courses attempted in that semester/trimester.

3.2 The results for 30-week courses shall be included in a SGPA calculation for Semester II only.

4.0 UNSATISFACTORY PROGRESS STUDIES

Unsatisfactory progress is defined as the achievement of a GPA of less than 2.0.

5.0 ASSESSMENT OF PRE-DEGREE AND UNDERGRADUATE STUDENT PROGRESS

- 5.1 Initially sub-degree and undergraduate students' progress shall be assessed after they have attempted at least six courses.
- 5.2 Subsequently, student progress shall be assessed on the basis of their Cumulative GPA at the end of each semester.
- 5.3 Students whose progress is deemed to be unsatisfactory (i.e., a AGPA of less than 2.0) but have a:
 - (a) GPA of at least 1.5 but below 2.0 shall be put on probation for one year
 - (b) GPA of less than 1.5 shall be excluded from undergraduate study at the University, but may enrol in sub-degree level courses, and if successful may subsequently apply for re-entry to undergraduate study.
- 5.4 Students who at the end of their probationary period:
 - (a) attain a GPA of 2.0 or better shall cease to be on probation;
 - (b) fail to attain a GPA of 2.0 or better shall be excluded from the University.

6.0 POSTGRADUATE STUDENT PROGRESS

- 6.1 For students undertaking coursework towards a postgraduate certificate, diploma, degree or master, progress must be evaluated at the midpoint in the programme and again at the end of each subsequent semester/trimester until completion.
- 6.2 A Postgraduate student whose progress is deemed unsatisfactory may be placed on probation for a semester.
- 6.3 A Postgraduate student who, at the end of their probationary period, has again made unsatisfactory progress shall be excluded from the University.

7.0 THESIS OR SUPERVISED RESEARCH PROJECT

Unsatisfactory progress for students undertaking work for a thesis or Supervised Research Project shall be determined by Senate or its delegate. In coming to a decision Senate or its delegate shall take into account:

- (a) semester progress reports required from a Master's or PhD student (Clause 7.1.1 and Clause 8.1 for Master's and PhD student respectively in the Undergraduate and Postgraduate Programme Requirements and Regulations)
- (b) any special conditions attached to the student's enrolment in the degree.

8.0 RESTRICTION ON ENROLMENT DURING ACADEMIC PROBATION, SUSPENSION OR AFTER EXCLUSION

Students on academic probation shall be permitted to take no more than 50% of a fulltime load.

9.0 RESUMPTION OF STUDIES

Persons who have been suspended under these Regulations and who wish to apply to resume their studies shall do so using the prescribed forms by the prescribed dates. These are available from Student Administrative Services, Campus Directors and the USP website.